

WESTLAKE LAKE MANAGEMENT ASSOCIATION

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BOARD OF REPRESENTATIVES REGULAR MEETING AGENDA

DATE: Tuesday, January 17, 2017
TIME: 5:30 p.m.
PLACE: Westlake Yacht Club

01. Establish Quorum and Record Time
02. Approve Minutes – Ed Jefferson
03. Special Business of the Day – Ed Jefferson
Committee Assignments
04. Treasurer's, Management, Budget & Finance Report - Kathy Emmons
05. Homeowners Comments (3 minutes)

06. **Standing Committee Reports & Motions (3 minutes)**
 - A. Executive Committee -Ed Jefferson
 - B. Beautification Committee -Whitney/DeMaio
 - C. Community Outreach Committee -Graham/Fish
 - D. Dam, Downstream & EPA Committee -Denton
 - E. Lake Maintenance Committee -Wegerer/Miller
 - F. Professional Liaison Committee -Michael Singer
 - G. Rules & Regulations Committee -Tony Tramonto

07. **Unfinished Business**

08. **New Business**
 - a. John Notter to speak at February 21st Board Meeting

09. **Adjournment**

Over

THESE ROBERT'S RULES GOVERN OUR MEETINGS.

1. This meeting is scheduled for 5:30 p.m. to 7:30 p.m.
2. The committee reports are **limited to three minutes**. Longer reports must be typed and submitted in advance to go out with the meeting packets. Only by permission of the President may the reports be lengthened. **No cross-talk** will be allowed, especially during the question period after any report.
3. Motions are not part of a committee report. Debate may be held only after a motion has been made and seconded. The bringer of the motion presents the motion and its justification. Then, if debate has not been closed by 2/3 vote, the bringer of the motion may conclude debate by summarizing the issues.
4. So that all representatives have time, debate is limited to one minute each except that the President may allow one additional minute. **No cross-talk** is allowed. Simply address the chair.
5. So that all representatives may concentrate on the subject at hand and not interrupt the proceedings, at the discretion of the President, a ten minute coffee break will start at 600 p. m.
6. When a motion has been presented by a committee representative, the President will conduct the meeting and the debate, not the committee representative.
7. Every Board Member has a right to be heard and must not be attacked, for their opinions. Voice your own opinion and the logical reasons why you support or oppose a motion.
8. It is important that all questions, arguments & discussions be related to the motion on the floor. The President has the obligation to interrupt a speaker who strays from the topic.